Task 3

- Get to know other members of your group and their strength

- Set ground rules

- Use a facilitator

- Keep lines of comm open

- Know how to avoid, solve problem

1. Work norms:

- As evenly as possible; decided by the faci; there has to be a make-up deadline to stay on track or report on that person work;

Through physical meetings or online discussion; compromise with one another, listen to each person perspective and opinion; set up deadlines, they may finish the work b4 the deadline as soon as they want.

Faci Norm: I think it should be the same one as coordinator, rotate through projects, have a big picture, wide vision to keep track of the teamwork

Comm Norm: through decided comm platform, can have extra comm if the person want to add more than in the comm platform

1. Argues

Too quiet

1. Have each own perspective and opinion listed or written, try to see the take the best of each world, discuss why its bad or good on each pts
2. Tell the person to calm down, ask the person the reason he reached the conclusion, consider it among the other team members
3. Listen to one another, try to see why that person choose B, explain why the majority have chosen A